

Greek Council Constitution

The University of Central Florida

Revised September 3, 2024

Article I – Name

The name of this organization shall be the Greek Council at the University of Central Florida.

Article II – Mission and Goals

Section 1: Mission

The mission of Greek Council at the University of Central Florida is to improve and protect the Greek Community at the university through coordinating cross-council events, creating a culture of accountability, fostering effective communication, ensuring sufficient financial resources, bolstering campus awareness, advocating for Greek Life, and providing a support system for the councils and organizations that comprise our community. The Greek Council shall also strive to aid communication between the Greeks and the University of Central Florida’s administration and students.

Section 2: Goals

1. Establish and administer rules and regulations in order to protect and strengthen the Greek Community.
2. Encourage cooperation and co-sponsorship of activities between the respective member organizations.
3. Promote harmony between the Greek and non-Greek students of the University of Central Florida.
4. Effectively manage and promote all cross-council events to unify the Greek community.
5. Develop and implement a cross-council conduct board.
6. Put all philanthropy and Founders Day/Week events on the Office of Fraternity and Sorority Life calendar.
7. Make sure each council gets a fair share of the financial resources.
8. Facilitate general community-wide meetings.
9. Provide services and additional support to its member chapters as needed.

Section 3: Governing Authority

All activities and functions of the organization must be legal under University, local, state, and federal laws. The most recent version of the Golden Rule will supersede all requirements set forth during the creation and revision of this constitution.

Article III—Membership

Section 1: Membership Statement

Membership is limited to any student who is currently paying Activity and Service Fees and is enrolled with the University of Central Florida. Affiliate membership is limited to UCF faculty, staff, alumni, and Central Florida Research Park employees. No discrimination shall be made on the basis of gender, race, age, creed, religion, disability, sexual preference, national origin, marital status, parental status or veteran's status. No hazing or discrimination will be used as a condition of membership in this organization.

Section 2: Community Recruitment

Recruitment shall take place throughout the year during the Spring and Fall academic semesters. Bids/invitations to join an organization may be available during designated times.

Section 4: At-Large Member

The purpose of the At-Large member is to have an unaffiliated student provide an objective perspective on Greek Council matters. The member shall be appointed by the Director of Fraternity and Sorority Life or Appointee after an application and interview.

Section 5: Voting Rights.

All officers shall retain voting rights; however, the President shall only vote in the case of a tie, with the exception of officer elections.

Article IV—Officers

Section 1: Eligibility

All officers of the Greek Council shall possess at least the minimum requirements to serve in a leadership position as stated in the most recent The Golden Rule. These requirements include the following:

1. During fall and spring semesters, be currently enrolled as a student activity fee-paying half-time student (currently defined as at least six (6) credit hours as an

undergraduate degree-seeking student or a post-baccalaureate student, or at least five (5) credit hours in a graduate degree-seeking program).

2. Have a minimum overall grade point average of 2.75 for all hours earned while enrolled at UCF.
3. Maintain satisfactory academic progress as defined in the current Undergraduate Catalog and the current Graduate Catalog of UCF, throughout full term.
4. Be in good academic and disciplinary standing, defined as not being on academic or disciplinary probation throughout full term.
5. Be free of any holds on university records.
6. Member of a recognized fraternity and sorority at UCF.
7. Remain a member in good standing of their respective chapter through the duration of the term.
8. Must be willing to serve a full term, which runs from May to May (a total of one year).
9. Greek Council President may not concurrently serve as Chapter or Council President at any point of the Greek Council term.

All appointed officers must attend weekly Greek Council meetings and Greek Council-sponsored events.

Section 2: Titles and Duties

The offices of this organization shall include a President, Executive Vice President, Vice President of Finance, Director of Safety and Wellness, Director of Public Relations, Director of Community Programming, Director of Leadership and Academics, Director of Judicial, Director of Fraternity and Sorority Relations, Director of Risk Management, and Student At-Large Member. No officer will be permitted to hold more than one officer position. Any officer may be re-elected, however, not for more than two consecutive terms. Officers cannot reappoint themselves for a second term; they must be re-elected as described in Article IV.

1. The President shall:
 - Report to the Director of Fraternity and Sorority Life (OFSL) or designee.
 - Meet weekly with the Director or designee to discuss matters pertaining to Greek Council governance.
 - Attend a meeting with OFSL staff as needed.
 - Oversee and lead the activities of Greek Council.
 - Preside over all meetings of the Greek Council, President's Council, and All Presidents and Advisors Council using Robert's Rule of Order.
 - Conduct all business meetings using Robert's Rules of Order.
 - Be one of the three signers on financial Greek Council documents.

- Set and create the strategic direction of Greek Council in collaboration with the Director of Fraternity and Sorority Life.
- Ensure all officers are performing their duties as defined in this document.
- Collaborate with OFSL Director to determine Gamma account spending strategies.
- Assign special projects to officers.
- Facilitate the Assessment process of all Greek Council-sponsored programs.
- Coordinate the consolidation of FSL community and chapter specific programs.
- Create and disburse applications for Greek Council officers.
- Work on plans to expand the Greek Community and serve on the Fraternity and Sorority Expansion Committee (as needed)

2. The Executive Vice President Shall:

- Assume the President's duties in their absence
- Set up and Manage executive board meetings
- Notify members of meetings via email and/or telephone at least 48 hours in advance.
- Keep accurate records of all meetings.
- Maintain an accurate list of officers and their contact information
- Perform a roll call of all members and maintain the attendance record.
- Keep a copy of the Rules and Regulations and have it available for members.
- Review and revise the Greek Council Constitution and Bylaws, as necessary, with the assistance of the Greek Council Executive Board and Greek Council Advisor.
- Ensure all officers perform their duties as defined in this document by creating semester goals and a plan of action with each officer, providing ongoing feedback, and overseeing the accountability process for officers.
- Oversee the annual Greek Gala and collaborate with designated Office of Fraternity and Sorority Life staff members to coordinate the event.
- Assist in special projects as assigned by the President.

3. The Vice President of Finance shall:

- Assume the Executive Vice President's duties in their absence
- Work with the Greek Council President and Director of Fraternity and Sorority Life to create an annual budget for the Greek Council.
- Keep an accurate and detailed account of all Greek Council funds received and expended.
- Coordinate the annual Gamma dues collection process, track dues received, and conduct follow-up as needed.

- Be responsible for creating budget reports at the beginning of each Fall and Spring semester and as requested by the President and/or Director of Fraternity and Sorority Life.
 - Conduct a monthly meeting to reconcile the bank account with the Director of Fraternity and Sorority Life.
 - Be one of the three signers on financial Greek Council documents and make sure balances are paid.
 - Assist in special projects as assigned by the President.
4. The Director of Community Programming shall:
- Assist in special projects as assigned by the President.
 - Serve as the executive director and oversee the committee of Greek Week (if applicable).
 - Serve as the executive director and oversee the committee of Trick or Treat on Greek Street (TOTOGS) and Spring into the Season event.
 -
 - Work with programming chairs from other councils to ensure participation in Greek Council events.
 - Oversee philanthropic and community service efforts for the fraternity and sorority community.
 - Work with the Office of Fraternity and Sorority Life to host/co-host community-wide events as needed.
 - Assist in special projects as assigned by the President.
 - This can be made into a Co position if needed.
5. The Director of Leadership and Academics shall:
- Assist in special projects as assigned by the President.
 - Research and assist with disbursing scholarships for fraternity and sorority members.
 - Keep councils informed of special programs and scholastic opportunities available at UCF.
 - Serve on the committee for National Hazing Prevention Week.
 - Assist the Office of Fraternity and Sorority Life in planning and executing the Emerging Leadership Conference.
 - Assist Campus Partners and Professional OFSL Staff in initiating and implementing effective programming involving the Greek Community that assists fraternity and sorority members in attaining skills in career readiness, leadership development, academic success, and values-based action.
 - Host fraternity and sorority community-wide study events and

academic development programming.

- Create incentives for chapters and members who are excelling academically.
- Work with the Director of Public Relations to promote high academic standards.

6. The Director of Fraternity and Sorority Relations shall:

- Serve as a liaison between each fraternity/sorority council and Greek Council and provide other councils with bi-weekly updates about Greek Council operations, events, and initiatives.
- Submit Updates to the other councils about Greek Council affairs that they need to know.
- Oversee the chapter visits and schedule related processes as needed on behalf of Greek Council.
- Develop and organize a cross-council delegation group chat in order to communicate frequently about Greek Life programs and affairs.
- Work with the Director of Community Programming to create events that foster fraternity and sorority community unity.
- Oversee the cross-council delegation communications.
- Coordinate the development of a comprehensive Greek Community calendar, including philanthropy events, Founder's Days, etc.
- Create and plan cross-council networking events.
- Create and facilitate the cross-council delegate program.
- Assist in special projects as assigned by the President.
- Serve as a delegate or select a committee of delegates to attend council meetings.

7. The Director of Public Relations shall:
 - Oversee the operation of the Greek Council's marketing efforts, including but not limited to social media and UCF advertisements.
 - Develop advertisements for the fraternity and sorority community as needed.
 - Coordinate Greek Council participation in Admissions and Orientation events with the Office of Fraternity and Sorority Life.
 - Assist the Office of Fraternity and Sorority Life with the upkeep of the FSL Website to ensure it includes accurate information.
 - Direct the development of the UCF Greek Book each Spring semester.
 - Develop and maintain the Greek Council Newsletter.
 - Work with the Office of Fraternity and Sorority Life to design and distribute fraternity and sorority life giveaways as needed.
 - Work with the Office of Fraternity and Sorority Life to keep a cohesive marketing plan between the Office and Greek Council and help develop marketing materials for the fraternity/sorority community.
 - Assist in special projects as assigned by the President.

8. The Director of Safety and Wellness shall:
 - Oversee and coordinate all Greek Council risk management training, initiatives, and protocols.
 - Serve on the committees for National Hazing Prevention Week and Sexual Assault Prevention Month.
 - Remain informed on issues regarding health and safety-related issues (including but not limited to alcohol and other drugs, safety, sexual assault awareness, mental health, and hazing) and their impact on the fraternity and sorority community and incorporate this knowledge into educational tools and initiatives.
 - Serves as a Liaison alongside OFSL to other UCF departments focusing on safety and wellness (including but not limited to Green Dot, Victim Services, Student Health Services, University Police, Counseling and Psychological Services, and Wellness and Health Promotions).
 - Assist the Vice President of Community Programming in developing programs that promote risk prevention.
 - Assist in special projects as assigned by the President.

9. The Director of Judicial shall:
 - Assist in special projects as assigned by the President.
 - The position is open for development.

Article V – Selection of Officers

Section 1: The Self-Nomination Process

The nomination of officers shall occur each March. Any student member who turns in an application for themselves will be considered a possible candidate. However, the nominee must be considered eligible for an officer position (as defined in Article IV, Sections 1, and 2).

Section 2: Interview Process

The process for selecting the Greek Council Executive Board will vary by position:

1. For the position of Greek Council President:
 - a. The pool of applicants will be narrowed down to four individuals based on their applications.
 - b. A panel of the current Greek Council President, Council Presidents, and the Director of Fraternity and Sorority Life (or appointee) will review the remaining applications and hold interviews for the nominees.
 - c. Each attending member (or appointee) will have one vote. Votes may be cast in favor of one candidate.
 - d. The candidate that receives fifty percent plus one of the available votes will be selected as the new Greek Council President. If no applicant receives fifty percent plus one of the available votes, a run-off election will occur between the two top-performing candidates. If there is a tie in the run-off election, the current Greek Council President will be supplied with an additional vote to break the tie (this additional vote cannot be used to abstain or vote in no confidence).
 - e. The new Greek Council President should be elected at least two weeks prior to the last day of classes.

2. For the positions on the Greek Council Executive Board:
 - a. All applicants will have the opportunity to be interviewed.
 - b. A panel of the current Greek Council President, Council Advisor, and Greek Council President-Elect will review the applications and hold interviews for the nominees.
 - c. The Greek Council President-Elect shall appoint the next Greek Council Executive Board.
 - d. The new Greek Council Executive Board should be appointed prior to the last day of classes.

Section 3: Installation of the Greek Council President

Following the election of the Greek Council President, the next duly called All

President's Meeting should undergo the Gavel Passing Ritual. The ritual serves as the Greek Council's first ritual and represents the passing of leadership.

Section 4: Installation of Officers and Term of Office

Newly elected officers shall take office immediately following the announcement of their election, and their term will end immediately after the announcement of their successor's election. Current officers should assist in the transition and training of the new officers.

Article VI – Officer Vacancies

Section 1: Removal of Officers

Leadership may be revoked without mutual agreement for non-participation, misconduct, failure to fulfill job duties, or violations of any provisions of the Constitution. The officer will be notified in writing of the possible removal from office at least 72 hours prior to the vote and will be allowed to address the organization in order to relate to members any relevant defense before the voting for removal. Any officer may be removed from office upon a 5/6 affirmative vote of active student members.

Section 2: Resignation

Officers no longer wishing to serve on the board must submit their resignation to the highest-ranking officer and the Director of Fraternity and Sorority Life at least two (2) weeks in advance. Before the officer's final day, they shall provide all documents relating to the organization and brief their replacement on current projects in their care.

Section 3: Filling Vacant Officer Positions

In the event an officer is removed or resigns, the remaining officers will decide, by majority vote, if the position is to be filled. If it is to be filled, the election process will occur as stated in Article V. The newly elected officer's term shall end at the annual installation of officers. A change in officer information should be reported to the Office of Student Involvement and Fraternity and Sorority Life.

If the President is removed or resigns, the Executive Vice President will assume the role of President upon a majority confirmation of the voting members of the President's Council. If not confirmed, the position of the President will be filled as per the paragraph above.

Article VII – Meetings

Section 1: President's Council Meetings

The full membership of the President's Council should meet once monthly during the

fall and spring semesters and as needed over the summer. These meetings are for all voting members as defined in Article VII, section 1 subsection 1 and may also consist of the Greek Council Executive Board and any council leadership requested by the voting members. The quorum required to conduct business is 4/5 of the organization's voting delegates.

Subsection 1: The Voting Delegates

The voting delegates of the President's Council shall be as follows:

1. The Greek Council President
2. The Diversified Greek Council President
3. The Interfraternity Council President
4. The National Pan-Hellenic Council President
5. The Panhellenic Council President
- 6.

Subsection 2: Delegate Absences and Designated Representatives

Voting Delegates of the President's Council should be present at every duly called meeting of the council. However, should a delegate not be able to attend, they may provide a designee capable of sitting in as a delegate member. Should a delegate designee be present, they may be counted toward quorum. However, any vote cast by a designee will automatically be cast as "Abstain."

Subsection 3: Remote Delegate Presence and Voting Rights

Should a voting delegate be unable to attend a meeting with given notice or due to unforeseen circumstances (such as illness or family tragedy), they may be allowed to communicate with the delegation during a meeting remotely should they request it. Voting rights, however, may not be granted to a remote delegate without the approval of the present voting delegates. If quorum is not met but would be with the participation of a remote delegate, the present members may retain the right to vote on the allowance of remote voting. To grant remote voting rights, a simple majority vote is all that is required.

Section 2: Greek Council Executive Board Meetings

The Executive Board of the Greek Council shall meet once per week during the fall and spring semesters and as needed over the summer. The quorum required to conduct business is fifty-one percent of the Executive Board.

Section 3: All Presidents Council Meetings

The Greek Council officers shall meet with the chapter Presidents monthly during the fall and spring semesters. If a chapter's President is absent or more than fifteen minutes late without prior notification of such, they should send a member of their Executive Board in their place. If a chapter fails to appear, they shall be fined up to \$50, as

determined by the Greek Council President and the Greek Council Advisor, to be paid within fourteen days from the date of the missed meeting.

Section 4: Calling Meetings

The Greek Council President is responsible for calling meetings of each group mentioned above, and the Executive Vice President will notify all members and/or officers by e-mail and/or telephone at least 48 hours in advance.

Section 5: Meeting Procedure

The Greek Council President shall preside over meetings using Robert's Rule of Order.

Article VIII—Advisor

Section 1: Role

The advisor shall be the Director of Fraternity and Sorority Life or the Director's designee. The advisor shall serve as a mentor to the organization, providing guidance to the officers and members. The advisor has no voting rights, and the advisor position has no term limit. Officers must include the Advisor and the Office of Fraternity and Sorority Life in all important changes and decisions made by the Council.

Article IX—Finances

Section 1: Transactions

The Vice President of Finance and designated Financial Officer in the Office of Fraternity and Sorority Life shall record the revenues and expenses of the Greek Council. Also, they shall enforce the dues requirement by informing the Council of all delinquencies and shall be in charge of all expenses and disbursements within the Council's accounts. The budget of the Greek Council will be split 50/50 with that of the Office of Fraternity and Sorority Life. Officers must include the Greek Council advisor and the Office of Fraternity and Sorority Life in all monetary transactions.

Section 2: GAMMA Dues

In the Spring semester, each chapter will be assessed \$15.00 per member based on their roster registered with the University. The amount will be based on the chapters' final roster update in the Fall Semester. Dues are to be paid by the end of the Spring semester. .

Section 3: Penalties

A chapter that is delinquent in its accounts to the Greek Council by more than a week will be assessed a late fee of \$50. If the chapter hasn't paid its late fee a month after it has been delivered to the chapter, Greek Council will alert OFSL staff to implement

additional sanction(s) to the chapter. .

Section 4: Budgets

Each Executive Board member shall, by the second week of each semester, submit a budget request for approval by the Vice President of Finance for the semester. The Vice President of Finance shall then submit a final budget to the Council for a 5/6 approval vote by the second Greek Council Executive meeting.

Section 5: Expenses

The Vice President of Finance shall prepare a Revenue and Expense statement to be submitted at the end of each semester.

Section 6: Approval for Funding

Expenditures that will utilize the Greek Council's funds greater than \$100.00 that are not budgeted must be approved by the Greek Council Executive Board. Organizational funds may be spent on items including, but not limited to, office supplies, events/activities, publicity, travel expenses, and conference fees, and they shall not be used for anything illegal under University, local, state, and/or federal laws.

Section 7: Authorization

Only the Greek Council President, Vice President of Finance, and the Director of Fraternity and Sorority Life shall be authorized to expend funds from the Greek Council account.

Section 8: Personal Use/Compensation

No official University of Central Florida staff members (Graduate Assistants or Advisors) shall be paid from revenue generated by the Greek Council's budget.

Section 9: Officer Transition

All account signers are responsible for changing contact information and assisting in the update of new account signatures after each election with the organization's financial institution. In addition, the Vice President of Finance is responsible for passing along all information from the previous year's budget and the current budget.

Section 10: Signers

The following people shall be recognized as the signers for the Greek Council Account:

1. Greek Council President
2. Director of Fraternity and Sorority Life
3. Vice President of Finance

Article X – External Affiliations

Section 1: North-American Interfraternity Conference

The policies and guidelines of the North-American Interfraternity Conference shall be adopted and followed when determined to be in the best interest of the Greek Council and consistent with the rules and regulations of this constitution and the University of Central Florida.

Section 2: National Panhellenic Conference

The policies and guidelines of the National Panhellenic Conference shall be adopted and followed when determined to be in the best interest of the Greek Council and consistent with the rules and regulations of this constitution and the University of Central Florida.

Section 3: National Pan-Hellenic Council

The policies and guidelines of the National Pan-Hellenic Council shall be adopted and followed when determined to be in the best interest of the Greek Council and consistent with the rules and regulations of this constitution and the University of Central Florida.

Section 4: National Association of Latino Fraternal Organizations

The policies and guidelines of the National Association of Latino Fraternal Organizations shall be adopted and followed when determined to be in the best interest of the Greek Council and consistent with the rules and regulations of this constitution and the University of Central Florida.

Section 5: National APIA Panhellenic Association

The policies and guidelines of the National APIA Panhellenic Association shall be adopted and followed when determined to be in the best interest of the Greek Council and consistent with the rules and regulations of this constitution and the University of Central Florida.

Section 6: National Multicultural Greek Council

The policies and guidelines of the National Multicultural Greek Council shall be adopted and followed when determined to be in the best interest of the Greek Council and consistent with the rules and regulations of this constitution and the University of Central Florida.

Article XII—Publications and Promotional Items

All organization publications must comply with the Golden Rule's "Advertising and Signs" section, the Student Organization Guidelines' "Advertising" section, and the

University Identity and Standards Manual. The Director of Public Relations, President, and Advisor must approve all publications before duplication and distribution.

All promotional items, including t-shirts, posters, or banners containing Greek letters, reflect on our entire Greek community; therefore, promotional items that contain a message that is in poor taste should not be tolerated by that individual organization or that organization's perspective council.

Article XIII – Amendments

Amendments to the constitution must be proposed in writing to the President. The amendment must then be presented to the organization during a scheduled meeting and include a full explanation and/or rationale for the amendment. The amendment must be voted on at the next scheduled meeting. The amendment shall not take effect until approved by a 2/3 majority vote of the eligible executive board members.

Article XIV – Ratification and Empowerment

Section 1: Ratification

This constitution will be ratified by a majority vote of the Greek Council Executive Board. .

Section 2: Empowerment

This constitution will take effect only after it is approved by the Student Government Association and the Office of Student Involvement.

History of Constitution

Created: 30th day of September in the year 1985

Revised: 9st day of July in the year 2002

Revised: March 2005

Revised: August 1, 2005

Revised: October 27, 2006

Revised: October 30, 2013

Revised: February 27, 2014

Revised: October 24, 2014

Revised: August 1, 2017

Revised: April 11, 2018

Revised: April 17, 2019

Revised: June 5, 2023

Revised: September 3, 2024