



Bylaws of the  
**DIVERSIFIED GREEK COUNCIL**  
at the University of Central Florida

**Article I. Emergency Plan**

An emergency is a sudden, urgent, usually unexpected occurrence or occasion requiring immediate action (i.e. natural disaster, family, death, etc). It is a sudden unforeseen crisis (usually involving danger) that requires immediate action. As well as a situation, which poses an immediate risk to health, life, property or environment.

Section 1: People in Charge of Emergency/Crisis

During an emergency situation, the President is first in command. In the absence of the President, the following Executive Board officers are in command by ranking:

- A. Executive Vice President
- B. VP of Administration
- C. VP of Finance
- D. VP of Risk Management
- E. VP of Expansion
- F. VP of Community Engagement
- G. Public Relations
- H. Academic and Leadership Director
- I. Council Delegate
- J. Alumni Advisor

Section 2: Emergency Phone Calls to Make

It is crucial to make several phone calls during an emergency situation. Make sure to explain the situation in a calm manner, so that emergency personnel (police, fire, ambulance) can respond efficiently. Make emergency calls in the following order:

- A. Police/Fire/Rescue (Call 911)
- B. Executive Board Officers
- C. Council Advisor
- D. Assistant Director of Fraternity and Sorority Life
- E. Director of Fraternity and Sorority Life
- F. Office of Fraternity and Sorority Life Staff

Section 3: Fires

In case of a fire, remain calm. Panic only causes confusion.

- A. Set off the alarm.
- B. Call 911, no matter how minor you consider the fire to be. Don't take a lot of time looking for the fire beforehand.
- C. Use an extinguisher if possible.
- D. Check as many rooms on the way out to see if everyone is alerted to the fire. Shut the doors to all rooms on the way out.

- E. Have a predetermined spot where members are to congregate in the event of a fire.
- F. Take a headcount to make sure everyone is out of the room. NEVER go back into the room to attempt to rescue anyone.

#### Section 4: Medical Emergencies

Do not attempt to perform any medical procedures without certifications.

- A. Call the paramedics (911) and give necessary information regarding the sickness/accident.
- B. Make sure to find the nearest first-aid kit within the building.
- C. Allow someone who is certified to perform resuscitation ONLY if deemed necessary.
- D. In the event of a serious illness or injury, do not notify the parents immediately. The medical officials will notify parents and advise them of the situation. Make sure to have an officer bring a first-aid kit, when a council event is located off campus.

#### Section 5: Investigations

- A. Make written notes of all details relating to any incident that happened during the event.
  - a. It will be especially important to get the names of all members present, the names and telephone numbers of any witnesses, and the names and telephone numbers of anyone injured. Some incidents may result in lawsuits, and if called to testify in court months after the incident, the notes will be invaluable.
  - b. Share the information collected with the Director of Office of Fraternity and Sorority Life, Assistant Director of Office of Fraternity and Sorority Life and any campus or law enforcement officials conducting an investigation.
  - c. Itemize any property losses, and keep records of any expenses related to the situation.

## **Article II. Absences and Tardies**

#### Section 1: Notification

- A. All absences by the appointed Chapter Delegate must be approved by the President with consent of the Executive Board at least 24 prior to the council meetings, and to the respective committee chair prior to the philanthropy, recruitment, social function, or other activity in order for the absence to be excused.
- B. Email President ([dgcucf.president@gmail.com](mailto:dgcucf.president@gmail.com)) and CC: VP of Administration ([dgcucf.secretary@gmail.com](mailto:dgcucf.secretary@gmail.com)) and respective committee chair.
- C. All emails will BCC: [dgc@ucf.edu](mailto:dgc@ucf.edu).

#### Section 2: Responsibilities

- A. Absent members from either the Executive Board or Chapter Delegates are responsible for reading the minutes of the meeting, in which they missed, and they will be held accountable for any information therein.
- B. Two automatic excused absences are allotted per semester from council meeting. After a member has reached the maximum amount of two excused absences, he or she must submit a written letter explaining his or her absences from that point forward and must pay a fine of \$15.00 for each absence for the rest of the semester.
  - a. If an organization's Chapter Delegate does not send notice of their excused absence within the time allotted for excused absences and do not attend the council meeting, the organization must send a written letter explaining the excused absence within 48 hours of the excused absence.
    - i. First Occurrence: Warning
    - ii. Every Occurrence after will result in a fine of \$15.00 payable to the Diversified Greek Council
- C. Unexcused absences will result in a \$15.00 fine payable to the Diversified Greek Council and must be paid at the next council General Body Meeting.
  - a. If an organization does not send a Chapter Delegate to the council General Body Meetings then said organization will receive a fine of \$30.00 for unexcused absence per occurrence.
- D. Verbal roll call will occur at the beginning of the meeting and will allow a five-minute grace period, roll call will be verbally said by VP of Administration approximately after five minutes of meeting being called to order. The following will apply to both Executive Board officers and the Chapter Delegates.
  - a. Between 6 and 14 minutes after the meeting has begun the member is considered tardy. Tardies will incur a fine of \$5.00.
  - b. After 15 minutes, a member is no longer considered tardy but considered absent and therefore, will be fined \$15.00 and will follow the same rules for an excused absence.
  - c. Two tardies will equal one absence and thus incur a \$15.00 fine.
    - i. After two tardies, every tardy afterwards will result in a \$10.00
  - d. Unexcused early leave from a council meeting will also result in a fine if \$5.00.
  - e. For all fines not paid by the next meeting, an additional \$5.00 fine will be added at the end of the month. Unpaid fines may result in probation and/or debt sent to collections.

### **Article III. Election Presentation**

#### Section 1: Presentation Setup

- A. The room will be separated into sections and council has been notified of the location at least 24 hours in advance.
  - a. The room shall have separate tables for each voting eligible organization.

- b. Executive Board will have a section separate from the organizations.
- c. All Associate Member Organization(s) will have only one section.

Section 2: Presenting

- A. Each candidate running for any Executive Board position will be presenting among all the sections. Other candidates must wait outside the room.
  - a. There will only be five minutes allowed time for the candidate to present as well as for the organization, Executive Board member, and Associate Member to ask any questions.
  - b. This shall continue once all the sections have spoken to each running candidate.
  - c. Once the time is up, the candidate will step outside and the members will evaluate them.
  - d. This shall continue once all the candidates have presented.
  - e. The winner of the position will be announced prior to election of the next officer, allowing the losing candidates to run for other positions.

**Article IV. Membership**

Section 1: Membership Statement

Membership in this organization is limited to any student who is paying Activity and Service Fees and is currently and/or continuously enrolled at the University of Central Florida. No discrimination shall be made on the basis of sex, race, age, religion, disability, national origin, sexual orientation, marital or parental status, or veteran status. Hazing will not be allowed as a condition of membership in this organization. All groups, except those exempt by law, must have opportunities for male and female memberships.

Section 2: Status

There shall be three levels of membership recognized: full membership, associate, and inactive.

**A. Full Membership and Good Standing:**

- 1. Entitled to have their organization's eligible members hold elected and appointed offices in the DGC
- 2. Maintain a 2.50 grade point average on a 4.0 scale.
- 3. Appoint one delegate per chapter to vote at meetings of the Council when the chapter is in good standing
- 4. Must not have any outstanding financial balance owed to the Council.

**B. Associate Membership:**

- 1. Associate members shall be those organizations invited to colonize a chapter by DGC and the University; the University shall be represented by the Office of Fraternity and Sorority Life. These associate members shall be registered with the Office of Student Involvement and in the process of

fulfilling their requirements to gain membership status.

2. The council approval of all prospective associate organizations must pass by a two-thirds vote.
3. Associate member organizations shall have all rights and privileges of full membership.
4. An associate member organization may gain full status in the Council provided they meet all of the following requirements:
  - a. Obtain a total active membership of at least 12 undergraduate members for a period of two consecutive semesters.
  - b. Attain an overall semester grade point average of 2.5 or higher by the organization for the duration stated above.
  - c. Fully operational under an authorized UCF Faculty member that will serve as an advisor for the duration stated above.
  - d. Approval by the Council for the Application for Regular Membership.

#### **C. Inactive Membership:**

When an organization does not meet UCF's regulations of an RSO. These restrictions apply, unless a meeting is held between OFSL, DGC, and said organization.

1. Does not meet the requirement of a total active membership of at least 12 undergraduate members for a period of two consecutive semesters.
2. Not recognized as a organization on UCF campus by OFSL
3. Not a registered RSO
4. Do not have any voting power
5. Cannot hold any position within the council

### **Article V. Event Planning**

#### Section 1: Executive Board Programming

- A. Events sponsored by the Executive Board will have priority of calendar dates before any active member organizations.
  - a. These dates will not conflict with founder week events nor annual events hosted by organizations.
- B. During DGC Founder's Week no organization may host any event or have any co-hosted events with organization from the council's organizations.
  - a. Diversified Greek Council's Founder's Week will be held in Mid-March or as soon as possible before or after Spring Break not conflicting with any individual organization's Founder's Week or other university-mandated events.
- C. All Executive Board Members shall submit their event proposal and follow the guidelines (including, but not limited to all forms required and reservations, etc.)

- a. Each Executive Board member shall chair an event for the council.

## Section 2: Active Member Programming

- A. Each active member in good standing will be allowed to submit a yearly academic calendar of events and programming for the upcoming academic year.
- B. Members will have the opportunity to submit their calendar dates for the semester break prior to the first day of the semester. Dates are to be submitted in a President's Meeting by the charter's president or listed Chapter Delegate on or before their deadline.
  - a. For annual events and full details, please refer to the online forms on the website or contact the VP of Administration ([dgcucf.secretary@gmail.com](mailto:dgcucf.secretary@gmail.com)).
- C. Dates that are not used, but are claimed by an organization, will result in a \$25.00 fine for that organization.
  - a. Organizations are to email the VP of Administration, at least one week from the actual selected date, stating they will not be using the calendar date so that it will not result in a fine of \$25.00.
- D. Priority will be given to the organization with the highest GPA from the previous semester to pick all their dates and then afterwards one priority date per organization shall be decided by GPA ranking in descending order from the previous semester.
  - a. The deadline will be the second general body meeting to make any changes of the following semester for the upcoming school year.
  - b. Opening for reservation dates shall be opened at the discretion of VP of Administration and closed on the deadline and shall be submitted at the council President's Meeting prior to the semester.
  - c. Opening for New Member Presentation dates shall be opened at the discretion of VP of Administration and closed on the second General Body Meeting of the semester and shall be submitted by the organization President through email to the current Office of Fraternity & Sorority Life advisor.
- E. Each active member in good standing will be allotted per academic year:
  - a. Organizations in good standing will be granted one establishment week, one annual event, and to send in their events for the semester to be added to the Diversified Greek Council Calendar.
    - i. Excluding Establishment Events, New Member Presentations (formerly known as probates/coming out shows), surfacing, community service, fundraiser, and risk management events is not included as one of the five days as long as it does not overlap a reserved day.
    - ii. Precedence of events during submission will take place in the following order: Up to 5 days of Establishment (Founder's and/or Charter's Days) Events and (1) Annual event
    - iii. Organizations will not be allowed to have overlapping events. Events must have at least 45 minutes between the end and

beginning time to occur on the same day. The only days that multiple events may not occur are DGC executive board events, Annual Events, and Establishment Weeks unless given written consent by the hosting organization. The Share the Date form must be sent to [dgcucf.secretary@gmail.com](mailto:dgcucf.secretary@gmail.com) CC:[dgc@ucf.edu](mailto:dgc@ucf.edu). All dates must be emailed to the Vice President of Administration and will be added to the calendar in GPA order. If an overlap occurs, the Vice President of Administration will contact both organizations to confirm the event and settle any disputes.. All events must be planned in its entirety with a room confirmation and serf form filed to be added to the DGC calendar. Failure to do so will result in the day being removed.

1. Should an organization plan, promote, and/or host an event on a reserved day without prior written consent a \$30.00 fine will be implemented.
  2. For any event held on the day of another organization's event, with the exception of informational meetings or closed events, the organization must require written approval and send the email to [dgcucf.secretary@gmail.com](mailto:dgcucf.secretary@gmail.com) and cc:[dgc@ucf.edu](mailto:dgc@ucf.edu) . Internal events will be defined as recruitment events, sisterhood/ brotherhood, regional meetings/ formals, community service, internal study events closed to members, and social events with other organizations.
  3. No programming will be allowed on Greek Council programming or Office of Fraternity and Sorority Life Programming unless an email is provided confirming the program can happen from the party hosting the event.
- iv. At least one co-sponsored event is within those five days. Co-sponsored events shall be defined as any event that has been planned, funded, and presented/hosted by the collective organizations that can be proven by paperwork and promotional items. This excludes performances, presentations, participation, ushering or volunteering services.
- v. Up to (5)-day establishment events, which no other DGC active member or council will be able to hold any type of event. Notification of how many days will be utilized must be sent to [dgcucf.secretary@gmail.com](mailto:dgcucf.secretary@gmail.com) and cc:[dgc@ucf.edu](mailto:dgc@ucf.edu) two weeks prior to the establishment week. They may occur from Monday through Saturday. Other members may utilize days during this time only with written permission and proof from the respective organization sent to [dgcucf.secretary@gmail.com](mailto:dgcucf.secretary@gmail.com) and cc:[dgc@ucf.edu](mailto:dgc@ucf.edu). The Establishment Events are scheduled as followed:
1. Lambda Sigma Upsilon- 1st Week of March
  2. Chi Upsilon Sigma - 1st week in October
  3. Delta Phi Lambda - 2nd week in October
  4. Delta Phi Omega - 4th week in October

5. Mu Sigma Upsilon - 3rd week in November (In the case it is Thanksgiving Break, it will be the week prior)
  6. Delta Epsilon Psi - 4th week in January
  7. Pi Delta Psi - 1st week in February
  8. Sigma Lambda Gamma - 3rd week in February
  9. Sigma Lambda Beta - 1st week in April
  10. Lambda Theta Alpha - 2nd week in April
  11. Lambda Theta Phi- 2nd week in November
  12. Delta Lambda Phi- 3rd week in September
  13. alpha Kappa Delta Phi- 2nd week of February
    - i. \*Excluding Holidays, school closures, school block out dates, religious observations.
- vi. Priority will also be given to those members with 'Annual Events.' Annual events will occur the same month every year and will be counted as a mandatory event for members to attend, unless the members must pay to attend the event. Annual Events will be denoted as follows:
1. alpha Kappa Delta Phi - October: BCA month
  2. Chi Upsilon Sigma - October: IHAD Baseball Game
  3. Delta Epsilon Psi - October: Dunkin on Diabetes
  4. Delta Phi Lambda - March: Iron Chef
  5. Delta Phi Omega - February: Literacy Through Unity
  6. Lambda Theta Alpha - September: Assorted Flavas
  7. Lambda Theta Phi- November: Salute Like a Lambda
  8. Mu Sigma Upsilon - March: Greek Seasons
  9. Pi Delta Psi - April: Asian Street Fair
  10. Sigma Lambda Beta - April: Little Betas Step Show
  11. Sigma Lambda Gamma - October: Pink Pong
- vii. Precedence of events will take place in the following order: Founder's Week Events, annual, co-sponsored, and then individual.
- viii. Reserved days that have already been selected and confirmed by another organization will require written permission and proof from that respective organization in order to share or exchange that day and sending it to [dgc@ucf.edu](mailto:dgc@ucf.edu) .
- ix. In a case where the school hosts block out events, such as homecoming, finals, midterms, Greek week etc., the respective organization's founder's week must be moved to either the week before or after and it cannot interfere with another organization's founder's week.
- x. If an organization is placed on any form of Suspension via UCF or Office of Fraternity and Sorority life they are not allowed to partake in any co-sponsored events, yard/stroll shows, and their respective founder's week will be canceled.
- xi. In the event of an undisputable conflict, the Executive Board shall be contacted and the VP of Judicial will resolve the issue.



### Section 3: Inactive member Programming

When an organization is deemed inactive for a period of time, the organization is not permitted to:

- A. Program any calendar events unless in collaboration with a registered RSO
- B. Be promoted by the council unless there is a meeting with 3 parties: OFSL, DGC, and the organization that they are official trying to come back on campus
- C. Be recognized on DGC social media accounts unless the organization still has a charter on campus with UCF. Including but not limited to: greek letters shown on social media platforms ( e.g. bio), recognition on the organization Founders' Day or charter's day, and promotion of programming events.

### Section 4: Officer Requirements

- A. The Executive Board is responsible for setting up the agenda for the general body meetings.
- B. Officers of the DGC Executive Board shall not have more than two unexcused absences from Executive Board meetings or general body meetings per semester unless an emergency occurs, causing the officer to miss more than two meetings and has been excused by the discretion of the Executive Board. It is the responsibility of each absent Executive Board Member to let the President know of their absence at least 24 hours in advance. If there are a total three absences, including both excused and unexcused absences, it will be up to the discretion of the remaining Executive Board to suspend or remove the Board Member in question, as per Article VII. In the event that the President calls an emergency meeting, any absences will be excused at the discretion of the Executive Board.
- C. All Executive Board officers shall retain voting rights; however, the President shall only vote to break a tie.
- D. Any officer may be re-elected; there are no limitations as to how many consecutive terms an officer may serve.
- E. No more than two representatives from an active organization can run for an Executive Board position unless under these exceptions: no other representative of an active organization runs for an Executive Board position during an election, the position will be opened up to all organizations regardless of current representative number in the Executive Board.
- F. If a person has previous experience of this position, they will be allowed to run. However, the decision is still up to council delegate vote.
- G. It is the expectation that each Executive Board officer head chairs and co-chair at least one (1) programming event included with their duties.

- H. Each Executive Board officer is to read and understand an officer contract and failure to meet the guidelines and expectations can result in due process and possibly impeachment.

#### Section 5: Titles and Duties

All members presiding on the Executive Board shall not be biased towards or against any organization on the DGC. The officers of this organization shall include, in order of succession, a President, Executive Vice President, Vice President of Administration, Vice President of Finance, Vice President of Risk Management, Vice President of Expansion, Public Relations (up to 2 members), Vice President of Community Engagement, Council Delegate. No officer will be permitted to hold more than one officer position at a time, unless appointed to an interim position. The executive board shall function as a planning and coordinating body and shall exercise general supervision over the council. It shall meet at least once a week to initiate, evaluate, organize and condense council business. Additional officers and/or assistants may be elected or appointed as needed to implement the operation of the council.

A. President (*term: 1 year*) shall:

1. Serve as the chairperson of the Executive Board;
2. Supervise and coordinate all activities of the organization, unless otherwise delegated;
3. Preside over all meetings and enforce the constitution of the DGC in accordance with Robert's Rule of Order;
4. Maintain communication with the Office of Student Involvement and the Office of Fraternity and Sorority Life to ensure all paperwork is current;
5. Be one of the two signers on financial documents;
6. Ensure that all officers are performing their duties as defined in this Constitution;
7. Offer considerations of all motions consistent with Robert's Rule of Order and declare results of Council voting;
8. Call special or emergency meetings at least 24 hours in advance when necessary;
9. Be well versed in the entirety of the Constitution of the DGC;
10. Be familiar with the Golden Rule regulations as they relate to student organizations and communicate them to the organization as needed;
11. Represent the DGC at civic and social functions, or when the Council is called upon by the member organizations for representation;
12. Be responsible for approving a budget at the beginning of each fall and spring semester, in conjunction with the Treasurer;
13. Keep advisor informed of activities and functions of the organization;
14. Assign special projects to officers;
15. Provide all documents and records pertaining to his or her responsibilities to the newly-elected President at the end of the term.

B. Executive Vice President (*term: 1 year*) shall:

1. Assist the President in the performance of his or her duties and act in place of the President when necessary;
2. Oversee all committee activities and meetings set forth by the Diversified Greek Council;
3. Assumes the President's responsibilities in his or her absence;
4. Be well versed in Robert's Rule of Order;
5. Be well versed in the entirety of the Constitution of the DGC;
6. In case of a violation of Constitution, hold a Judicial meeting to review all charges and conduct a hearing within a reasonable time frame after all parties have been gathered;
7. Shall not vote when decisions are being made by the Judicial Board of the DGC, unless there is a tie vote;
8. Appoint all committee chairpersons not otherwise provided for in the constitution of the DGC with the approval of Executive Board;
9. Coordinate all conferences as well as plan and be responsible for all retreats and training of the organization;
10. Keep accurate records of all meetings in the Secretary's absence;
11. Perform an audit of all financial transactions of the organization once per semester;
12. Serve as one of two co-chairs of the end of semester awards banquet;
13. Assist in special projects as assigned by the President;
14. Provide all documents and records pertaining to his or her responsibilities to the newly-elected Vice President.

C. Vice President of Administration (*term: 1 year*) shall:

1. Notify members of meetings via e-mail and/or telephone at least 48 hours in advance unless it is an emergency meeting called by the President;
2. Maintain accurate minutes and records of all meetings according to Robert's Rule of Order;
3. Present the minutes of the previous meeting to the general body for approval prior to the start of the current meeting;
4. Have on hand all records and information committed to his or her care;
5. Upload meeting minutes within 72 hours of the meeting;
6. Maintain a roster of all member organizations including their chapter advisors, chapter presidents, voting representatives and alternatives;
7. Maintain a roster of the DGC executive officers; each roster should contain phone numbers and e-mail addresses;
8. Preside over general body meetings in the absence of the President and Vice President;
9. Reserve all meeting rooms;
10. Perform a verbal roll call of all members and maintain an attendance record;
11. Prepare ballots for elections;
12. Check eligibility for potential officers, prior to annual elections;
13. Keep a copy of the DGC constitution and have available for members;

14. Assist in special projects as assigned by the President;
15. Provide all documents and records pertaining to his/her responsibilities to the newly-elected Secretary.

D. Vice President of Finance (*term: 1 year*) shall:

1. Keep an accurate account of all funds received and expended;
2. Present a budget report of deposits and expenditures to the membership at least once per month, and as requested by the President or Vice President, advisor
3. Be one of two signers on financial documents;
4. Be responsible for collecting dues and notifying members who are delinquent in their payments;
5. Provide receipts for all money transactions on behalf of the DGC;
6. Deposit all funds received into the Council's bank account within 48 business hours of monies received;
7. Present a financial report to the general body at each regular general body meeting;
8. Be responsible for creating a budget at the beginning of each fall and spring semester, in conjunction with the President;
9. Provide financial records sufficient to allow the Vice President to perform audits;
10. Make available at least four or more fundraisers per semester;
11. Assist in special projects as assigned by the President;
12. Provide all documents and records pertaining to his or her responsibilities to the newly-elected Treasurer.

E. Vice President of Risk Management (*term: 1 year*) shall:

1. Provide related information and attend appropriate training;
2. Enforce the rules of the Greek alcohol policy;
3. Be well versed in all policies and regulations set forth by the Golden Rule and the University of Central Florida;
4. Provide workshops related to this and provide accurate attendance;
5. Maintain a relationship with the GAMMA representative from Greek Council and the Risk Management Chairs of PAN, IFC, and NPHC Councils;
6. Assist DGC members in submitting their risk management forms.

F. Vice President of Expansion (*term: 1 year*) shall:

1. Preside over any and all UCF Summer Orientation practices (i.e. Ice Cream Socials, orientation Day 1 lunches and SOAR Programming);
    - i. To assist in summer recruitment, a recruitment team shall be set up in which each organization's delegate in DGC is involved.
    - ii. Delegates are required to attend the Training Session given by the Officer of Expansion
    - iii. In the event that the Delegate is not able to participate in summer recruitment they must find a replacement from their organization to fill the position. It is the delegate's responsibility to ensure that their replacement is in attendance.
    - iv. Each delegate is responsible for attending at least two recruitment events in the summer.
    - v. The Officer of Expansion will determine recruitment events and needs, and he/she may request mandatory attendance at additional events for recruitment purposes.
    - vi. At the time of a recruitment event, the delegates serving in this capacity must disaffiliate from their own organization and recruit only for the Diversified Greek Council for the entirety of the event.
    - vii. Delegates who do not meet these minimum requirements (i.e. do not sign up for enough events, miss their events, recruit as a member of their organization during the event, or were unexcused to a training session) will be fined \$25 per infraction.
  2. Be actively involved in recruitment for DGC as a whole;
  3. Organize orientation/recruitment events such as "Meet the Greeks;"
  4. Preside over DGC expansion meetings. (i.e. intake of new organizations into DGC);
  5. Coordinate the promotion of the DGC expansion process;
  6. Enforce all rules and regulations regarding the expansion process;
  7. Assist any Associate Members to ensure they meet the requirements for Regular Membership status;
  8. Maintain active communication with all Recruitment/Expansion chairs for each individual chapter and/or colony, as well as with IFC, PAN, and NPHC;
  9. Chair the DGC Expansion Committee and only vote in the case of a tie.
- G. Public Relations/Historian (*term: 1 year*) shall:
1. Be responsible for all of the Council website pages, archives;
  2. Keep a scrapbook of clippings and records of current events important in the history of the Council and the university;
  3. Maintain a memorabilia collection;
  4. Serve as one of two co-chairs of the end of semester awards banquet
  5. Serve as the social media coordinator and facilitate advertising and promotional processes.
- H. Vice President of Community Outreach (*term: 1 semester*) shall:

1. Create a detailed listing and description of each member's philanthropy events and ways other chapters can contribute to their cause.
  2. Maintain an accurate record of member's service hours and participation at mandatory DGC philanthropic events each semester.
  3. Establish and organize the involvement of members in at least one mandatory community service project each fall and spring semesters.
  4. Act as a representative for the Trick or Treat on Greek Street event on behalf of DGC.
  5. Identifies and coordinates service activities for the Council on campus and in the Community that will fulfill requirements for Standards of Excellence.
  6. Assist each organization within the Council with the Standards of Excellence community service requirements.
  7. Encourage member involvement and support of NPHC, PAN, IFC service events
  8. Coordinate at least one major philanthropic event in support of the DGC philanthropy of Children's Miracle Network
- I. Council Delegate (NPHC/PAN/IFC) Each council liaison shall consist of a member in good standing that is elected by the general body. Attend both weekly DGC general meetings and NPHC or IFC or PAN general meetings. Keep the DGC council informed of all NPHC/ IFC/ PAN activities as well as keeping the NPHC/ IFC/ PAN councils informed of all DGC activities. Ensure that the communication and relationship between councils are well kept.
- J. Duties of Standing Committee Chairs

The duties of all Chairs and committee members shall be such as provided by Constitution and By-laws of the Council. The Committee chair is the coordinator that assures tasks are completed in a timely fashion as well as acts as the main point of contact for specific events. The Committee Chair is also responsible for daily updates and reports to the Executive Vice President.

- A. Vice President of Judicial (term: 1 semester) duties:
- a. Create, change, and oversee Judicial Board Constitution and procedures
  - b. Handles all alleged violation of DGC Constitution and Bylaws and the University of Central Florida's Golden Rule, membership recruitment rules/guidelines, standing rules, DGC report submissions, and any other governing documents that are not settled in the mediation process.
  - c. Educates member organizations about the DGC Judicial Board and process.
  - d. Participates in training designed to educate Judicial Board members about the purpose of the board, the rules and regulations the J. Board monitors, the procedures to follow, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning.
  - e. Conducts a fair hearing with impartial J. Board members following the Judicial Board procedure.

- f. Maintains confidentiality throughout the judicial process
- B. Alum Relations (term: 1 semester) duties:
  - a. Maintain relations with DGC's member organization alumni/alumnae members;
  - b. Oversees and coordinates events to enhance Alum Relations with the current member organizations;
  - c. Provide transitioning programming or find opportunities for post-graduate growths and graduating members.

Note\* If Chairs are voted as e-board positions, they are required to go to all DGC general body meetings and Officer meetings

#### Section 6: Voting Rights

All officers shall retain voting rights; however, the President shall only vote in the case of a tie, with the exception of officer elections.

#### Section 6: Term of Office

The length of term of office shall be no longer than one year.

### **Article VI. Academics**

#### Section 1: Academic Standard

- A. An organization in good standing with the Diversified Greek Council if they receive a semester GPA of 2.5 or above.
  - a. Should an organization not receive above a 2.5 semester GPA, that organization must host two open study hall sessions the following semester for the Diversified Greek Council, in which 50% + 1 of the hosting organization must be in attendance.
  - b. Failure to host open study hall sessions shall result in a \$50.00 fine per open study hall session.

#### Section 2: Academic Incentive Plan

- A. Organizations who receive an overall semester GPA above a 3.0 will have their chapter or colony DGC base fee, \$50.00 or \$25.00 respectively, waived the following semester.
- B. Organizations who receive an overall semester GPA above a 3.5 will have 50% of their entire DGC dues waived the following semester.

### **Article VII. Selection of Officers**

#### Section 1: Announcement of Elections

The President shall, at least one meeting prior, announce the date of the upcoming nominations and elections. He or she shall also state the eligibility criteria (as defined in

Article V, Sections 1 and 2) and that all active student members interested in running for an office should bring written proof of eligibility to the nominations/elections meeting.

#### Section 2: Nomination Process

- A. The nomination of officers shall occur once each academic year at the second to last general membership meeting of April. The highest-ranking officer not running for office shall facilitate the nomination and election process at this meeting. If this is not possible, the facilitator will be selected by a majority vote of full members.
- B. Any active student member present may nominate someone or him/herself for office by verbally nominating the individual during this procedure. However, the nominee must be considered eligible for an officer position (as defined in Article V, Sections 1 and 2 as verified by the Secretary and the Office of Fraternity and Sorority Life).
- C. Absentee/proxy ballots are not permitted in the nomination process.
- D. A week before election, each candidate's packets will be emailed to the Vice President. Candidates must turn in their election packet by the set due date given by the DGC Executive Board.

#### Section 3: Candidate Presentations

- A. At the time of election, nominees will be given an opportunity to address the Council.
- B. The candidate will entertain questions relevant to the office and his or her ability to carry out the responsibilities of the office immediately following the presentation mediated by the presiding Vice President or elections officer.

#### Section 4: Election Process

- A. Active voting membership will be limited to eligible chapter delegates in addition to a collective Executive Board vote, announced by the highest-ranking Board officer present. (With the acceptance of a running member in the case of a tie, President's vote shall serve as tie breaker).
- B. The election of officers shall occur at the first membership meeting held in the month of April. The order of elections shall begin with the President and proceed in order of succession with the presentation for each office:
  - 1. President
  - 2. Executive Vice President
  - 3. VP of Administration
  - 4. VP of Finance
  - 5. VP of Risk Management
  - 6. VP of Expansion
  - 7. Public Relations (up to 2 members)



8. VP of Community Engagement
  9. Council Delegate
  10. Chair Positions
- C. Elections shall be conducted by secret ballot. Absentee ballots and proxy ballots are not permitted in election processes.
  - D. Each chapter delegate casts one vote on behalf of his or her chapter; the Executive board has one vote cast.
  - E. A candidate must win by a simple majority.
  - F. The advisor will tabulate all votes immediately. The advisor shall announce the officer with a simple majority (more than 50%) of all votes cast by full members. If no candidate receives a majority of votes, the top two candidates will immediately enter into a run-off election. In the event of a tie, President shall cast a vote to break the tie vote unless running for office and affiliated with the same organization as the candidate, in which case the next highest ranking outgoing officer will break the tie until that conflict is resolved. Each current election will be resolved before the next one.
  - G. Candidates who are eliminated may be included to run for the next office in succession.
  - H. Election results will be given to the council advisor to announce the new officer and ask if any active student member contests the count. If no full member contests the count, the new officer shall take office as per Article VI, Section 5. If a full member contests the count, the advisor and president will immediately recount all votes.

#### Section 5: Installation of Officers

The period from election to the second to last meeting in spring will serve as a training period during which time the elected officers will become familiar with the duties of the office. Newly elected officers shall officially take office immediately following officer installation and preside over the last general membership meeting in April before the close of the semester. Current officers shall assist in the transition and training of the officers-elect, from elections until installation. A change in officer information should be reported to the Office of Student Involvement, via Update Form, within 10 school days of installation. There will be a transitional meeting between outgoing and incoming officer positions in which new officers will receive an officer's notebook that will be transferred to new officers each year.

#### Section 6: Re-election

Any officer may be re-elected for consecutive terms. However, officers cannot reappoint themselves for a subsequent term, they must be re-elected as described in Article VI.

## Article VIII. Officer Vacancies

### Section 1: Removal of Officers

Leadership may be revoked without mutual agreement for non-participation, misconduct, failure to fulfill job duties, or violations of any provisions of the Constitution. The officer will be notified in writing of the possible removal from office at least 72 hours prior to the vote and will be allowed to address the council in order to plead his or her case prior to the voting for removal. Any officer may be removed from office upon a two-thirds affirmative vote of active student members. The removed officer shall provide all documents relating to the organization and brief his or her replacement of current projects in his or her care.

### Section 2: Officer Removal Procedures

- A. Any active member organization may bring a DGC officer up for removal from office with due cause. Alleged violations must be presented in writing from the sponsoring organization to the President, or highest-ranking DGC officer not involved in the impeachment proceedings. The officer will be notified in writing of the possible removal from office at least 72 hours prior to the vote and will be allowed to address the organization in order to plead his or her case prior to the voting for removal.
- B. The motion for removal from office shall be presented to the council through the Secretary of the DGC, citing the basis for the motion. It shall be read on the floor one regular meeting prior to the meeting at which the “consideration of the motion” is to be given.
- C. The officer against whom the motion is made shall be provided with a written copy of the motion and its basis the same day that the motion is read.
- D. Voting for removal from office shall be conducted during a general DGC meeting as a non-judicial hearing with the “maker” of the motion having one person that would represent him or her, and the “subject of the motion” having the option of one “person” advising him or her. It is recommended that this person is a chapter member and not a chapter advisor or member of the DGC Executive Board.
- E. The President of the DGC will preside over the hearing. Should the President be the “subject of the motion,” the next officer in seniority shall preside over the hearing.

### Section 3: Resignation

Officers no longer wishing to serve on the board must submit their resignation to the highest-ranking officer and advisor at least two weeks in advance. Prior to the officer’s final day he or she shall provide all documents relating to the organization and brief his or her replacement of current projects in his or her care.

#### Section 4: Filling Vacant Officer Positions

In the event an officer, other than the President, is removed or resigns the remaining officers, by majority vote, will decide if the position is to be filled. The election process will take place as stated in Article VI, Section 4 at the next membership meeting following nomination. If there is an immediate need the Executive Board can appoint someone on an interim basis into the vacant position if they have met all of the requirements.

If the President is removed or resigns, the Vice President will assume the role of President upon a majority confirmation of the remaining officers. If not confirmed, the position of the President will be filled as per the paragraph above.

The newly elected officer's term shall end at the annual installation of officers in April. A change in officer information should be reported to the Office of Student Involvement within 10 school days of the election.

### **Article IX. Meetings**

#### Section 1: Membership Meetings

- A. The membership shall meet weekly during the fall and spring semesters. Meetings are open to those defined in Article IV, Sections 1 and 2. Officers, except the President, and full members are allowed one vote per motion. The quorum required to conduct business is two-thirds of the officers and delegates of full member chapters. Unless otherwise stated in this constitution, a motion is considered passed with a majority vote.
- B. The general body meetings will consist of the general body, the Executive Board officers, and the advisor, and will be governed by Robert's Rule of Order.
- C. All voting shall be carried by a simple majority, unless otherwise noted. Voting will be cast by the eligible chapter's delegate and Executive Board (except the President) as stated in Article IV, Section 9, and then counted and verbally announced by the President.
- D. A delegate of full and associate member organizations is required to attend all general body meetings.

#### Section 2: Officer Meetings

The Executive Board shall meet at least once per week during the fall and spring semesters. Meetings are open to those defined in Article IV, Sections 1 and 2. Officers, except the President, are allowed one vote per motion. The quorum required to conduct business is an attendance of two-thirds of the elected officers. Unless otherwise stated in this constitution, a motion is considered passed with a majority vote.

#### Section 3: Calling Meetings

The President will be in charge of calling meetings and the Secretary will be responsible for notifying all members and/or officers at least 48 hours in advance, by e-mail and/or telephone. Emergency meetings may be called at the discretion of the President or at the request of two-thirds of the total council membership. Written or verbal notification of such a meeting must be given to each council member at least 24 to 48 hours prior to the emergency meeting. This notification must state time, place and purpose of the meeting.

#### Section 4: Meeting Procedure

The President shall use his or her discretion as to the manner and process in which he or she presides over meetings. The President shall follow Robert's Rule of Order in a given meeting if two-thirds of the active student members so request.

### **Article X. Advisor**

#### Section 1: Selection

The advisor will be appointed by the Office of Fraternity and Sorority Life. To be eligible to serve as the advisor, the person must be a contracted UCF employee (faculty or A&P), as defined by Human Resources.

#### Section 2: Role and Authority

The advisor shall serve as a mentor to the organization, providing guidance to the officers and members in the development and implementation of programs and activities, as well as UCF policy and procedure. Additionally, the advisor will monitor expenditures of the council. The advisor has no voting rights. The advisor must be willing to obtain an appropriate level of experience, resource information, and knowledge related to the mission, purpose, and activities of the council.

#### Section 3: Length of Term

The advisor position has no term limit as long as he or she remains the Director of Fraternity and Sorority Life or designee.

#### Section 4: Removal and Replacement of Advisor

The advisor may be removed at the discretion of the Director or Assistant Director of Fraternity and Sorority Life. In the event that an advisor is removed or resigns, a new advisor will be selected within 15 school days. The new advisor will be appointed by the Director or Assistant Director of Fraternity and Sorority Life.

### **Article XI. Finances**

#### Section 1: Membership Dues

Monies necessary for the operation of the DGC shall come from the funds projected in the budget for the fiscal year by the following dues:

- A. Membership dues shall be paid by full and associate members each semester, not including summer. Dues shall be defined as \$50.00 per chapter plus \$10.00 per individual chapter member for full members. Associate members shall be responsible to pay \$25.00 per organization plus \$10.00 per individual chapter member. Membership dues will be collected at the discretion of the Treasurer during the fall and spring semesters. No membership dues will be collected during summer terms. All members, including officers, are required to pay membership dues. Only the advisor shall be exempt from paying membership dues. Full or partial refunds can only be granted upon a two-thirds affirmative vote of the officers.
- B. All paperwork must be submitted by the due dates set forth by the Office of Fraternity and Sorority Life.

#### Section 2: Budget Approval

The Treasurer, in conjunction with the President, shall create a budget for the fall and spring semesters. The President and Treasurer shall then submit a final budget to the Council for a two-thirds approval by the general membership. Votes will be cast by the chapter delegates and counted by the President.

#### Section 3: Financial Authority

For the protection of the organization and its officers, it is required that two authorized persons approve all monetary transactions. Only the President and Treasurer can be signers with the organization's financial institution. Organizational funds may be spent on items such as office supplies, events and activities, publicity, travel expenses, and conference fees. Funds shall not be used for anything illegal under University, local, state, and federal laws. All funds must be deposited within 24 business hours after collection.

#### Section 4: Officer Transition

It shall be the responsibility of all account signers to change contact information, as well as assist in the update of new account signatures with the organization's financial institution after each election. In addition, it is the outgoing Treasurer's responsibility to compile and present all banking documents and information about the previous and current budget to the new Treasurer.

#### Section 5: Dissolution of Organization

In the event that the organization ceases to exist, any funds remaining in the organization's account shall be donated to a charity agreed upon by the officers and delegates by a majority vote.

### **Article XII. Standing Committees**

Standing Committees shall function under the Vice President as a planning and coordinating body and shall exercise general supervision over chapter-sponsored events. Committees shall meet to plan and organize detailed information pertaining to individual and specific events. Additional members can be appointed as needed to assist Committee Chairs. Committees may be formed by volunteers. At the time of formation, the process for committee member selection, chair selection and committee and chair responsibilities must also be approved. Committees may be dissolved by a vote of officers or active student members.

#### Section 1: Qualification for Committee Chair Head

Qualifications for committee chair head require that in the term of and after elections, a member shall:

- A. Be enrolled as a full or part-time degree-seeking undergraduate student as defined by University of Central Florida;
- B. Be in Good Standing with their respective Chapter;
- C. Be in good academic and disciplinary standing, defined as not being on academic or disciplinary probation;
- D. Be free of any holds on University records.

#### Section 2: Installation of Standing Committee Chairs

- A. All committee chairs shall be installed at a formal meeting of the foregoing semester following a satisfactory period of chair transition to be assumed immediately after the elections.
- B. All chairs will officially resume their position at the start of the new academic semester.

#### Section 3: Terms of Standing Committee Chairs

All committee chairs shall hold office until their successors are elected and qualified for installment, for no longer than one semester unless reapplied

#### Section 4: Removal from Committee Chair

- A. Any chair failing to meet the good standing rule is placed on probation by the Executive Board and shall become ineligible to remain in that position
- B. The Executive Board may draw recommend to the council the removal of any chair failing to adequately perform the duties of his or her office.
- C. The committee chair will be notified in writing of the possible removal at least 72 hours prior to the vote and will be allowed to address the council in order to relate to the membership any relevant defense prior to the voting for removal.
- D. Any removed committee chair shall provide all documents relating to the organization and brief his or her replacement of current projects in his or her care.

#### Section 5: Resignation

Chairs no longer wishing to serve as committee head must submit their letter of resignation to the Executive Vice President, at least two weeks in advance. Prior to the chair's final day he or she shall provide all documents relating to the organization and the position and brief his or her replacement of current projects in his or her care.

#### Section 6: Vacancies

Vacancies caused by disqualification, resignation, removal, or otherwise shall be filled by appointment within two regular Council meetings,

### **Article XIII. Expansion**

#### Section 1: Purpose

- A. To provide specific guidance and support for new fraternities and sororities.
- B. To provide an associate membership period before granting full privileges of the DGC to an organization.
- C. To provide for the establishment of a DGC Expansion Committee.
- D. To provide special guidance support to organizations that has lost membership in the DGC for less than one year.

#### Section 2: Committee

- A. The Diversified Greek Council Expansion Committee shall be comprised according to University policy and regulation.
- B. Expansion shall be limited to the discretion of the Expansion Committee and the Fraternity and Sorority Life Office staff for the best interest of the existing fraternal community and the university.
- C. The duties of this committee shall be to study the applications or requests of groups seeking DGC membership status at the University of Central Florida.
- D. The Committee will assess the growth of the Council as well as the existing University need for the individual organization seeking membership.

#### Section 3: Application Requirement

- A. The applying organization must have met all requirements and requests made by the DGC Expansion Committee.

- B. The applying organization must present the following materials to the DGC Expansion Committee:
1. A letter to the University and the DGC from the fraternity or sorority's national organization expressing interest and level of support in colonizing a chapter at the University of Central Florida.
  2. Informational pamphlets/brochures on the national organization.
  3. Colonization criteria and chartering strategy, which includes a two year timeline illustrating how chapter status will be achieved.
  4. Alcohol, risk management, and insurance policies.
  5. A list of all campus chapters nationwide, stating the number of active in each chapter.
  6. Number of active alumni in the Orlando area (if available).
  7. Written plan on how the organization plans to obtain the support of a chapter advisor and alumni, etc.
  8. A list of enrolled students of the University of Central Florida interested in the organization with a minimum of 12.
- C. Membership application packages may be turned in at any time to the DGC Expansion Committee.

#### Section 4: Presentation Process

- A. There will be a halt on expansion for a new chapter to colonize once DGC has two associate membership chapters waiting to become regular members. If deemed necessary the general board and executive board may by a two-thirds affirmative vote, reconsider this number of chapters at associate member status.
- B. If the above has not occurred the Committee will review all materials requested in the above Section 3.
- C. Based on the above information, the Committee will vote to ask the applying organization to make a formal presentation to the Council and its member chapters with an opportunity for attending members to ask questions. Votes will be cast by Executive Board and the eligible chapter delegates, counted and verbally announced by the Committee Chair.
- D. Only regular member chapters that attended 75% of the expansion-committee meetings will be allowed to vote in the final DGC vote.
- E. The applying fraternity or sorority must receive approval of the majority of the qualified voting membership of the DGC in order to be invited to present.

#### Section 5: Presentation Regulations

- A. Interested organizations will have the opportunity to present only within the expansion period given by Fraternity and Sorority Life.
- B. Individual organizations can only present once a semester.



#### Section 6: Denial of Application for Expansion

- A. If the applying organization does not receive the necessary three-fourths vote of the Council, they will receive a letter within three weeks after the presentation date.
- B. The Expansion Committee has sole discretion in accepting or denying expansion to any fraternity or sorority who apply for membership in the DGC even if requirements (above Section 3) for expansion are met and the Committee deems it is in the best interest of the existing Greek Community and the University to deny membership.
- C. In the event of three denials, the interested organization must wait two full academic semesters before attempting another presentation.

### **Article XIV. Organizational Intake**

#### Section 1: Hazing Definition

Hazing is defined according to the Golden Rule (student handbook), which contains the university's rules and regulations. No form of physical activity or morally degrading or humiliating activities may be carried out during intake and initiation procedures or at any other time.

#### Section 2: Intake Guidelines

- A. All new member education programs, intake or pledging processes must be in accordance with University and Fraternity and Sorority Life policies.
- B. All chapters must sign the university's non-hazing compliance form. All signed forms are to be completed and submitted to the Office for Fraternity and Sorority Life by the time stated on the form.
- C. All intake or new member activities must be in accordance with the national organization and must adhere to university policies and procedures.
- D. No organization is allowed to recruit, promote, or hold events on UCF campus unless they are officially recognized by the Office of Fraternity and Sorority Life.

#### Section 3: Violations of Intake Guidelines

Violations of intake guidelines by a member organization will result in a judicial hearing and possible probation or suspension of the intake procedures for the organization in question.

### **Article XV. Risk Management**

#### Section 1: Policy Statement

- A. Sexual and gender-based interpersonal violence do not align with the mission and core values of DGC or its expectations of member chapters. DGC prohibits any form of sexual or gender-based interpersonal violence, including but not limited to

sexual assault, domestic violence, dating violence, stalking, sexual exploitation, and sexually based hazing, by any chapter or members of chapters.

- B. All chapters are expected to abide the requirements of the University's Prohibition of Discrimination, Harassment and Related Interpersonal Violence (UCF Policy 2-004.1), the Organizational Rules of Conduct (UCF Regulation 5.012), and the Principles of Student Group Responsibility (within UCF Regulation 5.011).
- C. All DGC chapter members are expected to comport themselves in alignment with the University's Rules of Conduct (UCF Regulation 5.008) and all other University policies and regulations addressing sexual or gender-based interpersonal violence.

## Section 2: Prevention Education and Training

- A. Each organization shall submit their policies on sexual assault and violence to the Diversified Greek Council. These policies must align with the requirements of the chapter's national organization and shall not violate any University policy or regulation. The policy statement must include the following elements:
  - a. A prohibition on sexual and gender-based interpersonal violence;
  - b. Information on where and to whom chapter members can report instances of sexual and gender-based interpersonal violence, including but not limited to the University's Title IX Coordinator;
  - c. Information on what, if any, internal process a chapter has to address allegations of sexual and gender-based interpersonal violence;
  - d. Information on what, if any, process a national organization has to address allegations of sexual and gender-based interpersonal violence; and
  - e. A prohibition on any form of retaliation for reporting an allegation of sexual and gender-based interpersonal violence in good faith.
- B. Each organization must do at least one, one-hour workshop each semester on topics related to sexual and gender-based interpersonal violence.
  - a. This workshop must make use of resources or offices outside of the chapter, such as the Office of Institutional Equity (OIE), Victim Services, Student Care Services, Wellness and Health Promotion, or Counseling and Psychological Services.
  - b. Attendance will be taken during the workshop and the attendance document must be filed with DGC and OFSL.
- C. All neophytes will be required to provide documentation that they have completed the following requirements during their first semester as a neophyte:
  - a. Completion of the Let's Be Clear online module on sexual and interpersonal violence (1 hour); and
  - b. Certification by Green Dot (6 hours).

- D. All chapter members will be required to complete a Green Dot “booster session” (2 hours) annually.

### Section 3: Reporting Requirements

- A. All chapter executive members are required to report immediately any knowledge or allegations of sexual and gender-based interpersonal violence involving any of their members to the Title IX Coordinator and to OFSL.
- B. Chapters are expected to abide by the reporting requirements of their national organizations regarding allegations of sexual and gender-based interpersonal violence.
- C. No chapter or member may interfere with the rights of an individual reporting an allegation of sexual and gender-based interpersonal violence.
- D. No chapter or member may retaliate against any individual who files a good-faith complaint of sexual and gender-based interpersonal violence or supports another individual in filing a complaint.

### Section 4: Response to Allegations

- A. When DGC has become aware of an allegation of sexual and gender-based interpersonal violence, the DGC President and Vice President of Risk Management will immediately file a report with OFSL and the Title IX Coordinator.
- B. DGC and its chapter members will abide any requirements imposed by OFSL, Student Conduct and Academic Integrity (SCAI), or the Title IX Coordinator, including but not limited to interim suspension of a member, interim suspension of a chapter, or social probation, until such a time that DGC has been notified by these offices that a member or chapter may return to normal operations.
- C. If a chapter is under investigation by OIE and/or SCAI in response to allegations of sexual and gender-based interpersonal violence, DGC will impose a mandatory remediation plan which includes, but is not limited to, in-person training on sexual and gender-based interpersonal violence with Let’s Be Clear or another campus office/service, mandatory volunteerism with organizations that serve victims of sexual and gender-based interpersonal violence; other educational program requirements; and/or a public statement of remediation detailing the ways in which the chapter will address cultural or organizational concerns related to allegations of sexual and gender-based interpersonal violence.

## Section 5: Probation and Suspension Status

- A. **Organizational Council Probation:** The council will place any organization that has failed to report allegations of sexual and gender-based interpersonal violence in accordance with Section 3 above will be placed on council probation immediately. The council will place an organization on council probation immediately if the chapter has received notice of investigation regarding sexual and gender-based interpersonal violence from OIE or SCAI, or if the chapter is being investigated or adjudicated for allegations of sexual and gender-based interpersonal violence in violation of criminal statute. During the council probation period, all information, documentation, evidence, and other information collected by the chapter or its members will be immediately turned over to OIE and OFSL.
  - a. The council will view all acts of indifference or neglect by any organization as the whole organization condoning such acts.
  - b. Allegations of such misconduct will be referred to OIE and SCAI for review.
- B. **Individual Member Probation:** Any individual member who has received a notice of investigation from OIE or SCAI regarding sexual and gender-based interpersonal violence or who is under active criminal investigation or adjudication for the same will not be allowed at events until a sexual violence investigation is completed either by the University or (Inter)national Board/Council.
- C. DGC may exercise its discretion in suspending a chapter or member based upon severe accusations of sexual and gender-based interpersonal violence that pose an ongoing risk to the safety and welfare of the community.

## Section 6: Findings and Outcomes

- A. **National or Regional Office Investigations:** Any chapter who has been investigated by their regional or national organization for sexual and gender-based interpersonal violence must immediately remand all documentation, including findings and supporting documentation or evidence, resulting from the investigation to OIE and OFSL.
- B. **UCF Investigations:** Any chapter who is investigated by OIE and/or adjudicated by SCAI regarding sexual and gender-based interpersonal violence will immediately notify DGC and OFSL of the results of the investigation and, if applicable, the results of the adjudication and any resulting sanctions.
- C. **Internal (Organizational) Investigations:** If a chapter conducts an internal investigation into allegations of sexual and gender-based interpersonal violence, the chapter must immediately remand all documentation, including findings and

supporting documentation or evidence, resulting from the investigation to OIE and OFSL.

**Article XVI. Publications and Advertising**

Section 1: Compliance

All graphics and publicity of the council must comply with the Golden Rule “Advertising” and “Misuse or Infringement of University’s Names or Marks” sections, Event Policies, Student Union and other building guidelines, and the UCF University Marketing Graphic Standards.

Section 2: Approval

The Secretary and President must unanimously approve all graphics and publicity (e.g., shirts, flyers, and other forms of advertising/marketing) prior to duplication and distribution.

**Article XVII. Ratification and Empowerment**

Section 1: Ratification

This constitution will become ratified by a two-thirds approval of the officers of the council.

Section 2: Empowerment

This constitution will take effect only after it is approved by the Student Government Association and Office of Student Involvement.

**Article XVIII. Risk Management**

- A. The Diversified Greek Council shall follow the Greek Alcohol Policy of the University of Central Florida and all university related policies in regards to alcohol use and events with alcohol. In addition, the member organizations of the DGC are responsible for developing and implementing additional risk management procedures.
  
- B. If three or more members of the same organization are present together at any given time, it is considered a chapter event. In the event that a mishap occurs, the organization will be dealt with accordingly.

**Article XIV. Amendments**

Amendments to the constitution must be proposed in writing to the President. The amendment must then be presented to the organization during a membership meeting and should include a full explanation and/or rationale for the amendment. The amendment must be voted on at the following membership meeting and approved by a two-thirds affirmative vote of active student members. All amended constitutions must be submitted to the Office

of Student involvement within two school weeks. The amendment shall not take effect until approved by the Office of Student Involvement.

#### **History of Constitution**

Created by DGC: 15<sup>th</sup> day of September in the year 2000  
Revised by DGC: 31<sup>st</sup> day of October in the year 2001  
Revised by DGC: 18<sup>th</sup> day of November in the year 2002  
Revised by DGC: 1<sup>st</sup> day of August in the year 2005  
Revised per OSI: 22<sup>nd</sup> day of August in the year 2007  
Revised by DGC: 4<sup>th</sup> day of November in the year 2009  
Revised by DGC: 30<sup>th</sup> day of June in the year 2010  
Revised by DGC: 13<sup>TH</sup> day of August in the year 2013  
Revised by DGC: 18<sup>th</sup> day of March in the year 2015  
Revised by DGC: 20<sup>th</sup> day of April in the year 2017  
Revised by DGC: 22<sup>nd</sup> day of October in the year 2018  
Revised by DGC: 30<sup>th</sup> day of January in the year 2019  
Revised by DGC: 6<sup>th</sup> day of March in the year 2019  
Revised by DGC: 17<sup>th</sup> day of April in the year 2019  
Revised by DGC: 26<sup>th</sup> day of February in the year 2020  
Revised by DGC: 15<sup>th</sup> day of April in the year 2020  
Revised by DGC: 9<sup>th</sup> day of September in the year 2020  
Revised by DGC: 30<sup>th</sup> day of September in the year 2020



Agreement of Understanding of the Bylaws of the  
**DIVERSIFIED GREEK COUNCIL**  
at the University of Central Florida

As Council President of the Diversified Greek Council, I have read and fully understand the Diversified Greek Council Bylaws and take responsibility on behalf of my council for violating any portion of this constitution and explaining thoroughly to the Chapter leadership.

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Council President Name	Signature	Date
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As Chapter President of my respective organization, I have read and fully understand the Diversified Greek Council Bylaws and take responsibility on behalf of my organization for violating any portion of this constitution and have thoroughly explained to Chapter leadership.

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Chapter President Name	Signature	Date
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Chapter Vice President Name	Signature	Date
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Chapter Delegate Name	Signature	Date
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